



AlmanzaTM
CPA FIRM PLLC

1040NR Tax Organizer



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Name

US Address:

Foreign Address:

Phones: Home (U.S.):

Home (Non-U.S.)

U.S. Taxpayer Identification Number, if any.
(Please do not give a non-U.S. e.g. foreign number)

If you have a U.S. Taxpayer Identification Number, did you receive an ITIN renewal notice from the IRS?
YES NO N/A If "Yes", please forward us a copy and contact our office

What year did you obtain your ITIN?

Birth date: Marital Status: Single Married Other

Country issuing your passport: Country of residence for income tax:

Country of birth: Country of citizenship:

Spouse's name: Spouse's birth date:

Will your spouse be filing a U.S. income tax return? YES NO

Spouse's U.S. Taxpayer Identification Number, if any.

(Please do not give a non-U.S. e.g. foreign number) Citizenship of spouse:

Dependent Children:

1) Name	Date of child's birth
TIN	Lived with you all year? Yes No
2) Name	Date of child's birth
TIN	Lived with you all year? Yes No
3) Name	Date of child's birth
TIN	Lived with you all year? Yes No

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Were you ever a U.S. citizen or U.S. resident?	YES	NO	
Was one of your parents ever a U.S. citizen?	YES	NO	
Did you have a "green card" during the year?	YES	NO	
If "Yes", date you acquired green card			
If "No", have you applied for a green card?	YES	NO	N/A
If "Yes", when did you apply for a green card?			
Did you give up a green card during the year?	YES	NO	
Did you ever have a green card?			
On the last day of the tax year did you have any other U.S. visa?	YES	NO	
If "Yes", Type of visa (e.g. B-1, E-2, H1B)			
Have you ever changed your U.S. immigration visa type?	YES	NO	
If "Yes", please provide details:			
Purpose of your visit to the US:			

The IRS requires you to provide the dates you entered and left the U.S. during the calendar year (i.e. the year for which your return is being prepared):

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Please also provide and compute the following:

Column A

a) Number of days you were in the U.S. in the current 2018 calendar year (i.e. the year for which your return is being prepared):

b) Number of days you were in the U.S. in the preceding 2017 calendar year: _____ Compute 1/3 of the days in the preceding year & place in Column A:

c) Number of days you were in the U.S. in the 2nd preceding 2016 calendar year: _____ Compute 1/6 of days in the 2nd preceding year & place in Column A:

***Add the total days in Column A

Have you ever filed a U.S. income tax return? YES NO
If "Yes", please provide a copy of the most recent U.S. return (unless prepared by us)

Did you work, or conduct any business, in the U.S. during the year? YES NO

Did you receive salary income from the U.S. during the year? YES NO
If "Yes", please attach a statement describing the payor, amount earned, related expenses, nature of employment, number of days worked in the U.S., and states worked in during the current tax year. Please also provide the U.S. wage withholding Form W-2. If you received business income from the U.S. during the year, please attach a statement describing the nature of the business, the income and expenses for the year, assets purchased and information about U.S. office premises and U.S. agents or other individuals that could be construed as a U.S. permanent establishment. Please also provide any and all U.S. income reporting forms.

Did you ever work in the U.S.? YES NO

If "yes", did you have any stock options at that time? YES NO

Did you receive any other income from U.S. sources during the year? YES NO
If "Yes", please describe, including payor and amount

Did you receive any rental income from U.S. real estate during the year? YES NO
If "Yes", please provide details on a separate sheet of paper.

Do you currently have U.S. property listed for sale or do you currently intend to list property for sale? YES NO

Other:

During the calendar year did you pay U.S. expenses aggregating US \$600 or more to any individual, unincorporated business, or attorney? YES NO
If "Yes", please provide details on a separate sheet of paper.

If "Yes", did you file Form 1099-MISC for the above U.S. expenses? YES NO

During the year did you receive any gifts or bequests from individuals that previously were U.S. citizens or green card holders? YES NO
If "Yes", please contact our office.

Provide details and amounts of any taxes withheld or paid in the U.S. during the year. Also provide details of charitable contributions, casualty or theft losses in the U.S. and any business expenses:

Direct Deposit/Electronic Funds Withdrawal Information

Per IRS Security Summit requirements, verify the name of financial institution, routing transit number, and type of account below. If you would like to have a refund direct deposited into or a balance due debited from your bank account(s), please enter information in the fields below.

Note that electronic funds will be withdrawn only from the primary account listed below:

Primary account:

Name of financial institution:

Your account number:

Routing Number:

Type of account:

Substantial Presence Test

You are considered a U.S. resident if you meet the substantial presence test for 2017. You meet this test if you were physically present in the United States for at least:

- 31 days during 2017 and
- 183 days during the period 2017, 2016, and 2015, counting all the days of physical presence in 2017 but only 1/3 the number of days of presence in 2016 and only 1/6 the number of days in 2015.

Days of presence in the United States

Generally, you are treated as being present in the United States on any day that you are physically present in the country at any time during the day. However, you do not count the following days of presence in the United States for purposes of the substantial presence test.

1. Days you regularly commuted to work in the United States from a residence in Canada or Mexico.
2. Days you were in the United States for less than 24 hours when you were traveling between two places outside the United States.
3. Days you were temporarily in the United States as a regular crew member of a foreign vessel engaged in transportation between the United States and a foreign country or a possession of the United States unless you otherwise engaged in trade or business on such a day.
4. Days you were unable to leave the United States because of a medical condition or medical problem that arose while you were in the United States.
5. Days you were an exempt individual.
In general, an exempt individual is a:
 - a)foreign government-related individual,
 - b)teacher or trainee, (c) student, or
 - c)professional athlete competing in a charitable sports event.

For more details, see Pub. 519.